

Muir Group Housing Association Resident Training Programme 2009 to 2010



Do you have talents waiting to sprout?

**Please ask us
about training
opportunities!**

Introduction to IT

Committee skills

Writing skills

Using internet and email

Working with young people

Producing a newsletter

Become a Resident Inspector

Valuing Equality and Diversity

Teamwork and effective leadership

Learn about Good Neighbour Agreements

How to plan and organise a community event

How to set up a resident or community group

Chartered Institute of Housing Certificate in
Community Action



We can arrange:

- In-house training for residents
- Facilitate locally based training
- Arrange training at the National Community Resource Centre at Trafford Hall, near Chester
- Organise training places on courses with other housing organisations or local councils

What happens next?

We will:

- Send you more detailed information
- Talk to you about your specific training needs
- Ask you what dates you have available

How many courses can I attend?

You can attend as many courses as you want to

Where will the courses be held?

Because of the way our homes are spread across the country, we understand that some training may not be easy to access or convenient and that you may not wish to travel to attend training that is some distance away

That is why we will:

- Look at what kind of training opportunities are available to suit your interest or needs locally
- For training further away we can arrange overnight stays

How will I get there?

- You can drive or get someone to drive you there, or you can use public transport. We will reimburse you for any travel costs you have paid for. We will help you to do this!
- If you have a disability or restricted mobility we can arrange transport for you
- If there are a few people coming from the same area we can also arrange transport, so please be prepared to share

What if I have child care needs or need someone to be looked after while I am away from home?

We will be happy to help pay for childcare or carer costs while you are attending training, just provide us with a verification or receipt

Please note that we cannot guarantee that all the courses listed will be available in your area, but we will do our best to find training that is suited to your interest or needs

I am a Muir Group resident, how much will training cost me?

All the courses will either be free or paid for by Muir Group.

What will I get out of attending a training course?

You will increase your skills and knowledge, meet new people, share experiences, and gain confidence. For some of the training you may even receive a certificate, qualification or accreditation.

How can I find out more about a course?

Its easy, here are the options:

Call Muir on 01928 728000 and ask to speak to your speak to your

Community Engagement Officer (CEO)

If your area is Blackpool, Burnley or Helsby, your CEO is **Beverley Price**.

If your area office is Hereford or Huntingdon, your CEO is **Jan Kaneen**

Call our customer services team on: 01928 728000

Email: info@muir.org.uk

Write to: Muir Group Housing Association Ltd,
PO BOX 136, Frodsham WA6 1AW

Don't forget to tell us:

Your name, address, and contact numbers
And the type of training you are interested in

This document is available in alternative languages and formats e.g. large print and audio upon request. Tel: 01928 728000

